

## Downtown Murphy

### Main Street Board Meeting: April 27, 2023

#### Minutes

- In attendance:
  - Board Members: Gail Walker-Stansell, Cabrina Horton, Aaron Patton, Brian Smith, Charlene Smith, Callie Moore, and Kathryn Jenkins
  - Staff: Laura Lachance
- Kathryn Jenkins made a motion to approve the minutes from the February 16, 2023 Main Street Board Meeting. The Board unanimously approved the minutes.
- Laura Lachance updated the Board on the progress of establishing the “Friends of Mainstreet Murphy” 501c3 to accompany the Murphy Main Street program. The first step in the process was to identify three board members for the non-profit. The three individuals who will act as the board are: Carmen Lance (President), John Snow (Treasurer), and Chris Raper (Secretary).
- The Board also discussed proposed bylaws for “Friends of Mainstreet Murphy”. The Board agreed that the “Sample Bylaws for a Quasi Main Street Program with a 501c3 Non-Profit Status” should be the starting point for these bylaws. The Board, however, determined that the bylaws for the non-profit should include the requirement that two board positions be added if the non-profit receives a grant in excess of \$500,000. In addition, one of those added board members needs to come from the Mainstreet Murphy Board. The Board directed Laura Lachance to create draft bylaws for the non-profit and present these draft bylaws at the May board meeting.
- The Board discussed a proposed Memorandum of Understanding between “Friends of Mainstreet Murphy” and the Town of Murphy. The Board decided to use the template of Waxhaw’s MOU between the Town of Waxhaw and Downtown Waxhaw Association, Inc. The one major difference is that the non-profit will not have the duty of maintaining committees supporting the Main Street Approach. This will be the duty of the Town of Murphy. The Board directed Laura Lachance to create a draft MOU between the Town of Murphy and the non-profit and present these draft bylaws at the May board meeting.
- Laura Lachance updated the Board on the progress of the three Mainstreet Murphy committees. The promotions committee and the design committee met in April and the economic vitality committee will meet in May. The committees are working on updating the plan of work.
- The next meeting for the Murphy Main Street board was scheduled for Thursday, May 18 at 9:00am. Charlene Smith made a motion to adjourn the meeting. This motion was approved unanimously.

Prepared by Laura Lachance: Main Street Coordinator and Downtown Development Director